
Report of Head of Governance Services

Report to Leader of Council

Date: 5th November 2014

Subject: Amendments to Executive Arrangements

| | | |
|--|------------------------------|--|
| Are specific electoral Wards affected? If relevant, name(s) of Ward(s): | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Is the decision eligible for Call-In? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

Summary of main issues

1. In accordance with Rule 1.3 of the Executive and Decision Making Procedure Rules the Leader is able to amend the scheme of delegation relating to executive functions at any time during the year.
2. This report recommends changes to the Officer Delegation Scheme (Executive Functions) to ensure that it is up to date and fit for purpose following practical changes to ways of working introduced through the Council's Better Business Management programme.

Recommendations

3. The Leader is requested to approve amendments to the Officer Delegation Scheme (Executive Functions) as shown at appendices A and B.

1 Purpose of this report

- 1.1 This report sets out proposed amendments to the Officer Delegation Scheme (Executive Functions)

2 Background information

- 2.1 On 5th June 2014 the Leader approved the executive arrangements set out in a report of that date, and recorded as delegated decision D41272 on the Council's website.
- 2.2 The Executive and Decision Making Procedure Rules provide that the Leader may amend the scheme of delegation at any time during the year, with the changes to take effect upon publication of the relevant Delegated Decision Notice.

3 Main issues

- 3.1 As part of the Council's Better Business management programme a number of changes have taken place to ensure that responsibility for executive functions sits where most appropriate in the Council's directorate structure. In particular the former Corporate Property Management team has been amalgamated into Civic Enterprise Leeds, and responsibility for energy procurement has transferred to PPPU and Procurement.
- 3.2 Amendments, which reflect these practical changes in our ways of working, are proposed to the Officer Delegation Scheme (Executive Functions) as set out for the Director of City Development (Appendix A) and the Deputy Chief Executive (Appendix B) attached.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Both the Director of City Development and the Deputy Chief Executive have been consulted and have indicated that they are content with the proposed changes.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no implications for this report.

4.3 Council policies and City Priorities

- 4.3.1 In accordance with the Council's values, especially that of being 'open, honest and trusted' in addition to the publication of this decision, the Leader's Executive arrangements are published in part 3 of the Council's Constitution. The proposed amendments will ensure that these arrangements remain up to date and fit for purpose.

4.4 Resources and value for money

- 4.4.1 There are no implications for this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 As this report supports a decision of the Leader in relation to executive arrangements it will not be open to Call In.

4.6 Risk Management

4.6.1 There are no implications for this report.

5 Conclusions

5.1 In accordance with the Executive and Decision Making Procedure Rules, the Leader is able to amend his executive arrangements at any point during the year.

5.2 The amendments proposed in this report reflect changes in working as part of the Council's Better Business Management programme and ensure that the Officer Scheme of Delegation (Executive Functions) remains up to date and fit for purpose.

6 Recommendations

6.1 The Leader is requested to approve amendments to the Officer Delegation Scheme (Executive Functions) as shown at appendices A and B.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.